



## ARTS/CRAFTS Booth Application - Due Friday May 7, 2010

Business Name \_\_\_\_\_ CA Sellers Permit #\* \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (cell) \_\_\_\_\_ (home/office) \_\_\_\_\_

Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

\* Sellers Permit is Mandatory - Info on obtaining one may be found at <http://www.boe.ca.gov/info/reg.htm>

Product Description: (all items must be handmade by vendor)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Price range of products: (high) \_\_\_\_\_ (low) \_\_\_\_\_

**Photos** - All vendors must submit 3 photos of work and 1 of booth. Photos are not returned.

**Booth Description:** (size, height, and let us know if it is anything beyond a standard tent.)

\_\_\_\_\_

### **Booth Spaces & Fees**

*NOTE: All vendors must pay a 10% override on their gross Fair sales to Sonoma County Farm Trails. The override is payable on-site at end of Fair - see Exhibitor Agreement for further information.*

#### Current Farm Trails Member

10'x10' booth space - \$80.00 or 15'x15' booth space - \$110.00 \$ \_\_\_\_\_

#### ...or not a Current Farm Trails Member

10'x10' booth space - \$170.00 or 15'x15' booth space - \$200.00 \$ \_\_\_\_\_

#### Electricity (1600 watt circuit)

Number of circuits requested \_\_\_\_\_ @ \$40.00 each \$ \_\_\_\_\_

#### Insurance

Vendors are required to carry at least \$1,000,000 of liability insurance.

Insurance is available through the GAF for a fee of \$65. This fee and the insurance application form **MUST** accompany this vendor application.

*If using your own liability coverage, you must provide a certificate of insurance naming Sonoma County Farm Trails as an additional insured.*

\$ \_\_\_\_\_

#### Extra Passes

Each Arts/Crafts Vendor is issued 4 fair passes (wristbands). Each wristband is to be worn by exhibitor/worker for both fair days. Additional ONE DAY passes are available for \$6/ea. if purchased prior to July 1<sup>st</sup>.

\$ \_\_\_\_\_

**Do You Need Water?** yes \_\_\_\_\_ no \_\_\_\_\_ (bring your own hose)

**TOTAL ENCLOSED** (please make check payable to Sonoma County Farm Trails) \$ \_\_\_\_\_

*We anticipate notifying vendors of participation status by late May*

# Gravenstein Apple Fair

presented by Sonoma County Farm Trails

August 14 & 15, 2010, at Ragle Ranch Park in Sebastopol, CA.

Fair hours: Saturday 10am-6pm & Sunday 10am-5pm.

## Exhibitor Agreement

Please read all information carefully, complete and mail as instructed. Your check will not be deposited unless your application is complete and accepted. Notice of acceptance, rejection, or waiting list status will be mailed to you after the selection process is complete. Fair passes and booth set up instructions are mailed at a later date.

**NO APPLICATION WILL BE CONSIDERED WITHOUT COMPLETE PAPERWORK!!!**

### BOOTH FEES:

- Booth fees are as stated in the application. Sonoma County Farm Trails-GAF charges a booth space fee and a 10% override fee based on gross sales (please pay override Sunday night at GAF Country Store booth).
- Booth fee covers ground space only. You provide booth, tables, etc. We sell hay and ice at the fair to vendors.
- Please be aware that the venue is a park and booths are placed on natural, unpaved, slightly uneven terrain.

We reserve the right to alter the booth layout plan but we will try to meet specific space requests if possible.

### ARTS/CRAFTS VENDORS:

This is a juried show. We accept only fine arts/crafts *HANDMADE* by exhibitor. ALL Farm Trails members are automatically accepted but must sell items that qualify them as members. There is selected space for a few service organizations. PREVIOUS YEAR'S ACCEPTANCE DOES NOT GUARANTEE ACCEPTANCE THIS YEAR.

### FOOD VENDORS:

All food vendors must comply with local Health Dept. rules and regulations. Specific information can be obtained by contacting the Sonoma County Department of Health Services. The Health Dept. will be present at the fair and will inspect all food booths. Food vendors must provide a proposed menu including beverages. A refundable cleaning deposit fee is due with the application. Refunds are mailed within one week of fair closing.

### PARKING:

Two parking passes are issued to each vendor. This allows two vehicles entrance to fair and vendor parking. Car pooling is encouraged. Exhibitors and workers will be issued individual wrist bands to be used as entrance passes. There is no overnight parking/camping allowed in the park.

### REFUNDS:

- Requests for refunds must be made in writing to the Fair Manager. No refunds will be granted for cancellations less than 30 days prior to the Fair.
- We do not refund for conditions considered acts of God (power failure, excessive wind storm, earthquake, rain, fire, etc.)

### STATE SALES PERMIT (must appear on application.)

The State of California requires a valid Sales Tax Permit (Tax Resale I.D.) on file with the Fair. There is no charge for obtaining this permit from the California State Board of Equalization.

### ELECTRICITY:

Electricity is very limited in the park. Your needs must be stated exactly so we may place you in the appropriate space. Multiply volts (120 x amps) (see panel on your appliance) to get the watts ( $V \times A = W$ ). Each circuit can handle 1600 watts. Please tell us how many 1600 watt circuits (outlets) you need.

**INSURANCE:**

ALL VENDORS at the Gravenstein Apple Fair must have current liability insurance naming Sonoma County Farm Trails as an additional insured. Vendors can provide their own liability insurance (which must be a minimum of \$1,000,000) or fill out the available liability insurance application for the event. Please note, insurance must name Sonoma County Farm Trails, NOT Gravenstein Apple Fair, Sebastopol Apple Fair or other variations on the name.

Sonoma County Farm Trails is not a licensed insurance broker nor is it selling/soliciting insurance for any company or broker.

**GENERAL:**

- Alcoholic Beverages will be sold by Sonoma County Farm Trails only.
- No one may sell Farm Trails or Gravenstein Apple Fair merchandise. The use of our name or logo is strictly prohibited.
- Exhibitor agrees to maintain dignity and integrity of the Apple Fair. The Fair reserves the sole right to ask any Exhibitor or its employees to leave the Fair if we they feel are not acting in the best interest of the Fair.
- No products may be handed out free to the public during the Fair without prior authorization.
- The Apple Fair reserves the right to deny sale of items that have not been listed on the application.
- Pets of any kind are not permitted on the Fairgrounds, other than Licensed Service Animals.

I have read and understand the exhibitor agreement for the Gravenstein Apple Fair

Date \_\_\_\_\_ Exhibitor's Signature \_\_\_\_\_

Business Name \_\_\_\_\_

**Your application packet is due by May 7, 2010 and must include:**

- booth application & signed exhibitor agreement
- booth and product photos
- fees (see application form)
- insurance certificate or insurance service application & fee

**PLEASE NOTE OUR NEW ADDRESS & PHONE NUMBER**

**Gravenstein Apple Fair  
PO Box 1894  
Windsor, CA 95492**

phone (707) 837-8337

email [www.apples@gravensteinapplefair.com](mailto:www.apples@gravensteinapplefair.com)

website [www.gravensteinapplefair.com](http://www.gravensteinapplefair.com)

twitter [www.twitter.com/gravapplefair](http://www.twitter.com/gravapplefair)

# APPLICATION FOR INSURANCE SERVICES

## *Single Event Liability Insurance*

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (cell) \_\_\_\_\_ (home/office) \_\_\_\_\_

Gravenstein Apple Fair  
August 14 and 15, 2010  
at Ragle Ranch Park, Sebastopol, CA

### SINGLE EVENT

General Liability Aggregate Limit (other than products completed operations)	\$2,000,000
Products Completed Operation	\$1,000,000
Personal and Advertising	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit	\$50,000
Medical Expense Limit	\$0

**Premium - \$65.00 per Vendor (includes Broker fee)**

**PLEASE INCLUDE FEE WITH VENDOR APPLICATION  
(You can include it on the same check)**

### NOTE:

This proposal is not a legal interpretation of coverage's afforded and is intended only as a brief description of premium. In the event of loss all terms, conditions and exclusions of the policy will apply. Agent and agency cannot affect coverage; only insurance company can issue coverage. Entire premium is fully earned upon policy inception.

I the undersigned understand and accept terms contained in this insurance coverage proposal.

VENDOR SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_